# <u>Procedure for Using Analysis service</u> for Light and Electron Microscopy Specimen Preparation

#### 1. Schedule the consultation and acceptance of analysis service requests.

Analysis service consultations and acceptance are generally conducted Monday to Thursday from 10:00 a.m. to 3:00 p.m.

Please contact the Bioimaging Analysis Laboratory with your desired date and time (Email: seitai@fujita-hu.ac.jp, extension 2320).

#### 2. Conduct of analysis service consultation and acceptance.

Create the analysis service request form while confirming the analysis service details with the requester and the Bioimaging Analysis Laboratory staff. Analysis service consultations typically take about between 30 minutes to 1 hour, while analysis service acceptance takes about 10 to 30 minutes.

## 3. Submit the analysis service request sample.

Analysis service consultation, acceptance, and submission of request samples can all be done on the same day.

## 4. Receive the completed light and electron microscopy specimens.

Once the specimen preparation is complete, the Bioimaging Analysis Laboratory will contact the requester.

# 5. Pay the analysis service fee.

After the analysis service is completed, you will receive an invoice from the Research Support Division of the Research Support Department in the early part of the following month. Payment can be made using internal university research funds or public research grants.

For more details, please contact the Research Support Division.